

# TRAINING CALENDAR 2026



SMART MANAGEMENT TRAINING AND CONSULTANCY  
SMART SOLUTIONS FOR SMART LEADERS







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**SMART MANAGEMENT  
TRAINING & CONSULTANCY**

## TRAINING CALENDAR 2026

Developing Exceptional  
Management Skills  
Rising to the Top

	Duration	Fees
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January 5 - 9	5	\$2,325
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March 9 - 13	5	\$2,325
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September 14 - 18	5	\$2,325
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November 16 - 20	5	\$2,325
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Transformational Change and  
Strategic Leadership

	Duration	Fees
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February 9 - 13	5	\$3,500
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April 20 - 23	5	\$3,500
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August 10 - 14	5	\$3,500
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October 12 - 16	5	\$3,500
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# COURSES

## Executive Leadership & Management Skills Courses

"Our team leaders have greatly benefited from this training. The improvements in conflict resolution and performance management are clear"

**Linda Wong,**  
HR Manager



Enterprise Risk  
Management

	Duration	Fees
--	----------	------

January 19 - 23	5	\$3,500
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March 23 - 27	5	\$3,500
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September 7 - 11	5	\$3,500
------------------	---	---------

November 23 - 27	5	\$3,500
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**SMART MANAGEMENT  
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## TRAINING CALENDAR 2026

The Professional Supervisor  
The Proven Path to  
Effective Supervision

Duration Fees

**February 16 - 18 3 \$1,395**

**May 4 - 6 3 \$1,395**

**August 17 - 19 3 \$1,395**

**November 2 - 4 3 \$1,395**

The Essential Skills to Supervising Others  
Strategies for Achieving Results

Duration Fees

**March 2 - 3 2 \$930**

**May 11 - 12 2 \$930**

**August 31 - 1 Sep 2 \$930**

**November 23 - 24 2 \$930**

Building Strong Leadership Skills  
Developing Your Skills for Today  
and Tomorrow

Duration Fees

**February 2 - 5 4 \$1,860**

**April 6 - 9 4 \$1,860**

**September 21 - 24 4 \$1,860**

**October 19 - 22 4 \$1,860**

# COURSES

## Executive Leadership & Management Skills Courses

"SMART Training exceeded our expectations. The employees who attended the sessions were impressed with the content and the trainer's expertise. We're already seeing results in their performance"

**Edmund M.,  
MD**







SMART MANAGEMENT  
TRAINING & CONSULTANCY

## TRAINING CALENDAR 2026

### Organizational Leadership



	Duration	Fees
January 26 - 30	5	\$3,500
April 13 - 17	5	\$3,500
August 17 - 21	5	\$3,500
November 9 - 13	5	\$3,500

### Basic Business Management Boot Camp for Business Owners

	Duration	Fees
January 12 - 14	3	\$1,395
March 23 - 25	3	\$1,395
September 28 - 30	3	\$1,395
November 16 - 18	3	\$1,395

### Business Process Management

	Duration	Fees
February 2 - 3	2	\$930
May 11 - 12	2	\$930
August 17 - 18	2	\$930
October 19 - 20	2	\$930

# COURSES

## Executive Leadership & Management Skills Courses





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## TRAINING CALENDAR 2026

Delegation  
The Art of Delegating Effectively

	Duration	Fees
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February 23	1	\$465
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April 27	1	\$465
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June 8	1	\$465
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September 8	1	\$465
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November 2	1	\$465
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Being an Effective  
Team Member

	Duration	Fees
--	----------	------

March 16 - 17	2	\$930
---------------	---	-------

June 17 - 18	2	\$930
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August 26 - 27	2	\$930
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October 12 - 13	2	\$930
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# COURSES

## Executive Leadership & Management Skills Courses

"The tools learned during the course are now part of our leadership training for all middle and senior management"

**Clara Mendez,**  
Talent Development Specialist



Coaching and  
Mentoring

	Duration	Fees
--	----------	------

February 9 - 10	2	\$930
-----------------	---	-------

June 8 - 9	2	\$930
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November 23 - 24	2	\$930
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SMART MANAGEMENT  
TRAINING & CONSULTANCY

## TRAINING CALENDAR 2026

Achieving Quantum Leap  
Results through Coaching  
Skills

# COURSES

## Executive Leadership & Management Skills Courses



Duration Fees

February 16 - 17 2 \$930

April 13 - 14 2 \$930

July 8 - 9 2 \$930

August 31 - 1 Sept 2 \$930

November 9 - 10 2 \$930

Change  
Management

Duration Fees

January 26 - 28 3 \$1,395

May 16 - 18 3 \$1,395

August 10 - 12 3 \$1,395

October 19 - 21 3 \$1,395

Strategic Thinking  
and Planning

Duration Fees

January 19 - 21 3 \$1,395

April 20 - 22 3 \$1,395

September 21 - 23 3 \$1,395

November 16 - 18 3 \$1,395





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2026

Self  
Leadership

Duration Fees

March 2 - 3 2 \$930

May 4 - 5 2 \$930

August 3 - 4 2 \$930

October 5 - 6 2 \$930

Conflict  
Resolution

Duration Fees

January 12 - 13 2 \$930

March 16 - 17 2 \$930

August 17 - 18 2 \$930

October 26 - 27 2 \$930

# COURSES

## Executive Leadership & Management Skills Courses



Creative Thinking And  
Innovation

Duration Fees

February 2 - 3 2 \$930

June 8 - 9 2 \$930

November 2 - 3 2 \$930





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TRAINING & CONSULTANCY**

**TRAINING  
CALENDAR  
2026**

**Meeting Management  
The Art of Making Meetings Work**

	Duration	Fees
<b>February 9 - 10</b>	<b>2</b>	<b>\$930</b>
<b>April 6 - 7</b>	<b>2</b>	<b>\$930</b>
<b>July 6 - 7</b>	<b>2</b>	<b>\$930</b>
<b>November 9 - 10</b>	<b>2</b>	<b>\$930</b>

**Facilitation  
Skills**

	Duration	Fees
<b>February 16 - 17</b>	<b>2</b>	<b>\$930</b>
<b>June 22 - 23</b>	<b>2</b>	<b>\$930</b>
<b>September 21 - 22</b>	<b>2</b>	<b>\$930</b>
<b>December 7 - 8</b>	<b>2</b>	<b>\$930</b>

# COURSES

## Executive Leadership & Management Skills Courses

"The conflict resolution strategies I learned were fantastic. I feel much more confident managing difficult team dynamics"

**John Peters,  
Operations Manager**



**The Minute-Taker's  
Workshop**

	Duration	Fees
<b>February 23</b>	<b>1</b>	<b>\$465</b>
<b>June 8</b>	<b>1</b>	<b>\$465</b>
<b>September 7</b>	<b>1</b>	<b>\$465</b>
<b>December 14</b>	<b>1</b>	<b>\$465</b>





SMART MANAGEMENT  
TRAINING & CONSULTANCY

## TRAINING CALENDAR 2026

### Employee Accountability

	Duration	Fees
March 2 - 3	2	\$930
June 18 - 19	2	\$930
September 10 - 11	2	\$930
December 7 - 8	2	\$930

### Knowledge Management

	Duration	Fees
March 10 - 11	2	\$930
June 22 - 23	2	\$930
September 14 - 15	2	\$930
December 14 - 15	2	\$930

# COURSES

## Executive Leadership & Management Skills Courses



### Critical Thinking

	Duration	Fees
February 16 - 17	2	\$930
July 13 - 14	2	\$930
August 31 - 1 Sept	2	\$930
December 7 - 8	2	\$930





SMART MANAGEMENT  
TRAINING & CONSULTANCY

## TRAINING CALENDAR 2026

### Lean Process Improvement



	Duration	Fees
March 23 - 24	2	\$930
June 22 - 23	2	\$930
September 14 - 15	2	\$930
December 14 - 15	2	\$930

### Conducting Effective Performance Reviews

	Duration	Fees
February 9 - 11	3	\$1,395
July 6 - 8	3	\$1,395
September 7 - 9	3	\$1,395
November 9 - 11	3	\$1,395

### Business Succession Planning

	Duration	Fees
March 16 - 17	2	\$930
June 8 - 9	2	\$930
August 10 - 11	2	\$930
December 7 - 8	2	\$930

# COURSES

## Executive Leadership & Management Skills Courses





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**TRAINING  
CALENDAR  
2026**

**Advanced Leadership Skills  
for High-Impact Leaders**

	Duration	Fees
<b>February 23 - 24</b>	<b>2</b>	<b>\$930</b>
<b>May 21 - 22</b>	<b>2</b>	<b>\$930</b>
<b>August 17 - 18</b>	<b>2</b>	<b>\$930</b>
<b>November 23 - 24</b>	<b>2</b>	<b>\$930</b>

**Building Better  
Teams**

	Duration	Fees
<b>January 12 - 13</b>	<b>2</b>	<b>\$930</b>
<b>May 2 - 3</b>	<b>2</b>	<b>\$930</b>
<b>August 26 - 27</b>	<b>2</b>	<b>\$930</b>
<b>December 14 - 15</b>	<b>2</b>	<b>\$930</b>

# COURSES

## Executive Leadership & Management Skills Courses

"This course helped me develop skills to inspire and manage my team more effectively"

**David Singh,  
Project Manager**



**Team Building  
Developing High Performance Teams**

	Duration	Fees
<b>March 2 - 4</b>	<b>3</b>	<b>\$1,395</b>
<b>July 13 - 15</b>	<b>3</b>	<b>\$1,395</b>
<b>August 31 - 2 Sept</b>	<b>3</b>	<b>\$1,395</b>
<b>November 9 - 11</b>	<b>3</b>	<b>\$1,395</b>





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2026**

**Inventory Management  
The Nuts and Bolts**

**Duration Fees**

**March 9 - 10 2 \$930**

**June 22 - 23 2 \$930**

**September 14 - 15 2 \$930**

**November 23 - 24 2 \$930**

**Motivation Training  
Motivating Your Workforce**

**Duration Fees**

**February 23 - 24 2 \$930**

**March 15 - 16 2 \$930**

**August 10 - 11 2 \$930**

**December 7 - 8 2 \$930**

**Women Leadership  
Women's Leadership Development**

**Duration Fees**

**February 16 - 18 3 \$1,395**

**June 22 - 24 3 \$1,395**

**September 21 - 23 3 \$1,395**

**December 7 - 9 3 \$1,395**

# COURSES

## Executive Leadership & Management Skills Courses







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## TRAINING CALENDAR 2026

A Business Continuity Management  
Course for Dynamic Organizations

	Duration	Fees
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<b>February 11 - 13</b>	<b>3</b>	<b>\$2,700</b>
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<b>April 1 - 3</b>	<b>3</b>	<b>\$2,700</b>
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<b>August 31 - 2 Sept</b>	<b>3</b>	<b>\$2,700</b>
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<b>November 9 - 11</b>	<b>3</b>	<b>\$2,700</b>
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Emergency & Business  
Continuity Management

	Duration	Fees
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<b>March 2 - 4</b>	<b>3</b>	<b>\$2,700</b>
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<b>May 6 - 8</b>	<b>3</b>	<b>\$2,700</b>
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<b>July 13 - 15</b>	<b>3</b>	<b>\$2,700</b>
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<b>November 16 - 18</b>	<b>3</b>	<b>\$2,700</b>
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# COURSES

## Business Continuity for the Modern Era Courses

"The emotional intelligence aspect was  
a game-changer. It has allowed me to  
better connect with my team"

**Ibrahim Diallo,**

**IT Manager**



Business Continuity and Disaster Recovery  
Best Practices and Strategies

	Duration	Fees
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<b>March 16 - 19</b>	<b>4</b>	<b>\$3,000</b>
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<b>June 8 - 11</b>	<b>4</b>	<b>\$3,000</b>
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<b>October 12 - 15</b>	<b>4</b>	<b>\$3,000</b>
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<b>December 17 - 20</b>	<b>4</b>	<b>\$3,000</b>
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# COURSES

## Business Continuity for the Modern Era Courses



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CALENDAR  
2026



Business Continuity Planning  
Proactively Protecting Your Business's Future

A Comprehensive Training in Risk Management  
Surviving the Storm

Duration Fees

**January 19 - 23** 5 **\$3,800**

April 6 - 10 5 **\$3,800**

**September 7 - 11** 5 **\$3,800**

December 14 - 18 5 **\$3,800**

Duration Fees

**February 11 - 13** 3 **\$3,500**

July 20 - 22 3 **\$3,500**

**October 12 - 14** 3 **\$3,500**

December 7 - 9 3 **\$3,500**





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TRAINING & CONSULTANCY**

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2026**

**Simplified Strategic  
Planning**

**Duration Fees**

**February 5 - 6 2 \$930**

**April 2 - 3 2 \$930**

**September 1 - 2 2 \$930**

**November 5 - 6 2 \$930**

**Strategy Development  
Skills**

**Duration Fees**

**January 5 - 6 2 \$930**

**March 5 - 6 2 \$930**

**June 3 - 5 2 \$930**

**December 8 - 9 2 \$930**

# **COURSES**

## **Strategy Management Courses**

"I now lead with more confidence, and  
my team responds better to my guidance.  
This course was invaluable"

**Ryan O'Connor,  
Sales Manager**



**Strategic Decision-Making  
Skill**

**Duration Fees**

**February 4 - 5 2 \$930**

**April 23 - 24 2 \$930**

**July 6 - 7 2 \$930**

**November 24 - 25 2 \$930**





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Future Foresight  
Skills

Duration Fees

**February 5 - 6** 2 **\$930**

**May 24 - 25** 2 **\$930**

**September 8 - 9** 2 **\$930**

**November 24 - 25** 2 **\$930**

Brain Storming  
Skills

Duration Fees

**February 7 - 8** 2 **\$930**

**June 9 - 10** 2 **\$930**

**October 7 - 8** 2 **\$930**

**December 7 - 8** 2 **\$930**

Business Planning  
Skills

Duration Fees

**March 9 - 10** 2 **\$930**

**August 8 - 9** 2 **\$930**

**December 8 - 9** 2 **\$930**

# COURSES

## Strategy Management Courses







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TRAINING & CONSULTANCY

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# COURSES

## Entrepreneurial & Leadership Development Skills Courses

"I always found risk management a challenge, but this training gave me actionable strategies to mitigate risks. My projects run much more smoothly now"

**Mariam R.,**  
Product Development Lead



### Development Entrepreneurial Leadership Skills

	Duration	Fees
January 19 - 23	3	\$1,395
March 19 - 21	3	\$1,395
June 28 - 30	3	\$1,395
November 23 - 25	3	\$1,395

### Building the Transformational Leadership Skills

	Duration	Fees
February 12 - 13	2	\$930
May 24 - 25	2	\$930
September 19 - 20	2	\$930
December 7 - 8	2	\$930





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# COURSES

Entrepreneurial &  
Leadership Development  
Skills Courses



Acquiring Situational  
Leadership Skills

Leadership Competencies Assessment  
using Honeycomb Diagram

Duration Fees

January 16 - 17 2 \$930

March 25 - 26 2 \$930

June 25 - 26 2 \$930

November 10 - 11 2 \$930

Duration Fees

February 17 - 18 2 \$930

July 9 - 10 2 \$930

September 14 - 15 2 \$930

December 14 - 15 2 \$930





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## TRAINING CALENDAR 2026

Project Management Training  
Understanding Project Management

Duration Fees

**February 4 - 6** 3 **\$1,395**

**April 8 - 10** 3 **\$1,395**

**September 16 - 18** 3 **\$1,395**

**November 9 - 11** 3 **\$1,395**

Advanced Project  
Management

Duration Fees

**February 7 - 8** 2 **\$930**

**April 23 - 24** 2 **\$930**

**July 2 - 3** 2 **\$930**

**September 21 - 22** 2 **\$930**

**November 21 - 22** 2 **\$930**

# COURSES

## Project Management Courses

"The interactive sessions and real-life examples really helped me understand how to manage different personalities on my team"

**Maria Garcia,**  
**Customer Service Supervisor**



Intermediate Project  
Management

Duration Fees

**January 6 - 7** 2 **\$930**

**March 12 - 13** 2 **\$930**

**August 19 - 20** 2 **\$930**

**December 14 - 15** 2 **\$930**





SMART MANAGEMENT  
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CALENDAR  
2026

# COURSES

## Project Management Courses



### Effective Planning and Scheduling

	Duration	Fees
<b>February 25 - 26</b>	<b>2</b>	<b>\$930</b>
<b>May 24 - 25</b>	<b>2</b>	<b>\$930</b>
<b>July 23 - 24</b>	<b>2</b>	<b>\$930</b>
<b>September 23 - 24</b>	<b>2</b>	<b>\$930</b>
<b>November 23 - 24</b>	<b>2</b>	<b>\$930</b>

### Project Management Fundamentals

	Duration	Fees
<b>January 8 - 9</b>	<b>2</b>	<b>\$1,395</b>
<b>May 24 - 25</b>	<b>2</b>	<b>\$1,395</b>
<b>August 26 - 27</b>	<b>2</b>	<b>\$1,395</b>
<b>December 9 - 10</b>	<b>2</b>	<b>\$1,395</b>





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## TRAINING CALENDAR 2026

Assertiveness Skills and Building  
Self Confidence

Duration Fees

**February 20** 1 \$465

May 11 1 \$465

**July 29** 1 \$465

October 12 1 \$465

**December 4** 1 \$465

Managing Difficult  
Conversations

Duration Fees

**January 8** 1 \$465

March 23 1 \$465

**June 11** 1 \$465

August 2 1 \$465

**November 11** 1 \$465

Managing Pressure and  
Maintaining Balance

Duration Fees

**February 17** 1 \$465

April 8 1 \$465

**July 4** 1 \$465

September 17 1 \$465

**December 17** 1 \$465

# COURSES

## Essential Skills for Personal Development Courses

"We noticed a significant improvement in  
our managers' ability to coach and lead  
their teams after this course"

**Amira Khan,**  
Learning & Development Manager







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## TRAINING CALENDAR 2026

Effective Communication  
Strategies

Duration Fees

**January 8 - 9** 2 **\$930**

**March 25 - 26** 2 **\$930**

**June 9 - 10** 2 **\$930**

**August 9 - 10** 2 **\$930**

**November 2 - 3** 2 **\$930**

Advanced Communication Skills  
Building Bridges

Duration Fees

**February 26 - 27** 2 **\$930**

**May 21 - 22** 2 **\$930**

**July 9 - 10** 2 **\$930**

**September 1 - 2** 2 **\$930**

**November 9 - 10** 2 **\$930**

Goal  
Setting

Duration Fees

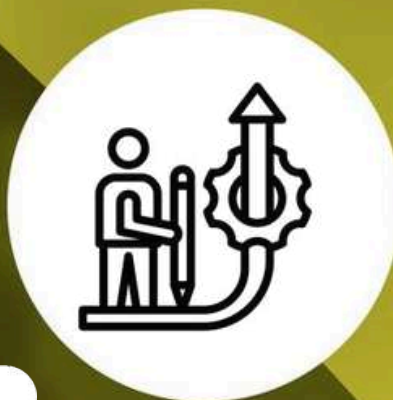
**February 20** 1 **\$465**

**May 9** 1 **\$465**

**July 3** 1 **\$465**

**October 7** 1 **\$465**

**December 3** 1 **\$465**



# COURSES

Essential Skillsfor  
Personal Development  
Courses





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CALENDAR  
2026

Influence and  
Persuasion

Duration Fees

**March 12 - 13** 2 **\$930**

**August 7 - 8** 2 **\$930**

**December 7 - 8** 2 **\$930**

Empowering Emotional Intelligence  
The Key to Unlocking Your Full Potential for Growth

Duration Fees

**February 16 - 18** 3 **\$1,395**

**May 4 - 6** 3 **\$1,395**

**July 14 - 16** 3 **\$1,395**

**September 7 - 9** 3 **\$1,395**

**November 16 - 18** 3 **\$1,395**

Personal Brand: Maximizing  
Personal Impact

Duration Fees

**January 8 - 9** 2 **\$930**

**March 25 - 26** 2 **\$930**

**June 11 - 12** 2 **\$930**

**August 1 - 2** 2 **\$930**

**December 14 - 15** 2 **\$930**

# COURSES

Essential Skillsfor  
Personal Development  
Courses







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## TRAINING CALENDAR 2026

Research  
Skills

Duration Fees

**February 17** 1 \$465

**April 10** 1 \$465

**August 12** 1 \$465

**November 20** 1 \$465

The Art of Problem-Solving and Decision-Making  
The Key to Success

Duration Fees

**January 18 - 20** 3 \$1,395

**April 11 - 13** 3 \$1,395

**July 4 - 6** 3 \$1,395

**September 11 - 13** 3 \$1,395

**November 4 - 6** 3 \$1,395

# COURSES

## Essential Skillsfor Personal Development Courses

"The practical exercises and project scenarios were extremely helpful. I can now apply what I've learned directly to my job, and my team's performance has improved dramatically"

**Sara P.,**

**Senior Operations Analyst**



Planning, Organizing, and Prioritizing  
From Overwhelm to Order

Duration Fees

**February 26 - 27** 2 \$930

**May 9 - 10** 2 \$930

**September 9 - 10** 2 \$930

**November 4 - 6** 2 \$930





SMART MANAGEMENT  
TRAINING & CONSULTANCY

## TRAINING CALENDAR 2026

Stress Management  
Find Your Zen

Duration Fees

**February 2** 1 \$465

**May 11** 1 \$465

**October 18** 1 \$465

**December 13** 1 \$465

Advanced Time Management  
Time is on Your Side

Duration Fees

**January 23** 1 \$465

**April 11** 1 \$465

**June 14** 1 \$465

**September 26** 1 \$465

**November 26** 1 \$465

Time Management  
Get Organized for Peak Performance

Duration Fees

**January 19 - 20** 2 \$930

**April 9 - 10** 2 \$930

**June 9 - 10** 2 \$930

**August 19 - 20** 2 \$930

**December 17 - 18** 2 \$930

# COURSES

Essential Skillsfor  
Personal Development  
Courses







SMART MANAGEMENT  
TRAINING & CONSULTANCY

## TRAINING CALENDAR 2026

Body Language  
Basics



Duration Fees

**March 6 - 7** 2 **\$930**

**June 11 - 12** 2 **\$930**

**August 6 - 7** 2 **\$930**

**October 14 - 15** 2 **\$930**

**December 14 - 15** 2 **\$930**

Enhancing Your Interpersonal Skills  
From Small Talk to Deep Connection

Duration Fees

**February 23 - 24** 2 **\$930**

**May 13 - 14** 2 **\$930**

**September 19 - 20** 2 **\$930**

**December 9 - 10** 2 **\$930**

Enhancing Your Personal  
Effectiveness

Duration Fees

**February 9 - 11** 3 **\$1,395**

**August 17 - 19** 3 **\$1,395**

**October 14 - 16** 3 **\$1,395**

# COURSES

## Essential Skillsfor Personal Development Courses





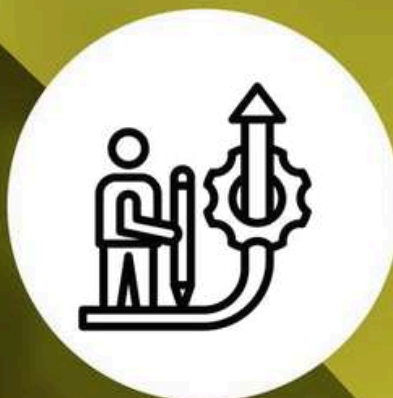
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CALENDAR  
2026

# COURSES

## Essential Skillsfor Personal Development Courses

"I enrolled our team leaders in this course, and the impact has been profound. They are now much more confident and effective in managing department-wide projects"

**Sarah M.,  
HR Manager**



### UAE Cultural Awareness

	Duration	Fees
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January 1	1	\$465
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March 7	1	\$465
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June 7	1	\$465
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September 22	1	\$465
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November 22	1	\$465
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### Public Relations Boot Camp

	Duration	Fees
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May 13 - 14	2	\$930
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September 19 - 20	2	\$930
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December 17 - 18	2	\$930
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SMART MANAGEMENT  
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# COURSES

## Graduate Pathways to Success: Launchpad for Fresh Graduates Courses

"As a fresh graduate, I felt overwhelmed transitioning into the professional world. The course not only boosted my confidence but also equipped me with essential skills. Thank you, SMART Management, for helping me start my journey on the right track"

**Sarah A.,**  
**American university Graduate**



A Personal Development Program for Graduates  
From Grad to Great (Corporate)

	Duration	Fees
<b>October 15 - 17</b>	<b>3</b>	<b>\$2,350</b>

A Personal Development Program for Graduates  
From Grad to Great (Individuals)

	Duration	Fees
<b>February 25 - 26</b>	<b>2</b>	<b>\$300</b>
<b>July 9 - 10</b>	<b>2</b>	<b>\$300</b>
<b>November 12 - 13</b>	<b>2</b>	<b>\$300</b>

Mastering the Interview  
Boost Your Chances of Getting Hired

	Duration	Fees
<b>March 6</b>	<b>1</b>	<b>\$465</b>
<b>June 8</b>	<b>1</b>	<b>\$465</b>
<b>November 19</b>	<b>1</b>	<b>\$465</b>





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Selling with Impact  
Proven Selling Techniques

Duration Fees

**March 2 - 4** 3 **\$1,395**

June 8 - 10 3 **\$1,395**

**September 21 - 23** 3 **\$1,395**

December 14 - 16 3 **\$1,395**

Dynamite Sales  
Presentations

Duration Fees

**February 19 - 20** 2 **\$930**

May 7 - 8 2 **\$930**

**September 17 - 18** 2 **\$930**

December 3 - 4 2 **\$930**

Building Relationships for  
Success in Sales

Duration Fees

**January 5 - 6** 2 **\$930**

August 6 - 7 2 **\$930**

**October 15 - 16** 2 **\$930**

# COURSES

## Sales and Marketing Mastery Courses

"The Selling Techniques course completely changed how I approach sales! The practical techniques and strategies helped me build rapport with clients and close deals faster "

**James T.,**  
**Sales Executive**





# COURSES

## Sales and Marketing Mastery Courses



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2026

Effective Marketing Skills:  
The Ultimate Skillset



Duration Fees

**February 23 - 25** 3 \$1,395

May 11 - 13 3 \$1,395

**August 17 - 19** 3 \$1,395

November 18 - 20 3 \$1,395

Negotiating  
For Results

Duration Fees

**March 12 - 14** 3 \$1,395

September 9 - 11 3 \$1,395

**December 18 - 20** 3 \$1,395

Overcoming Objections  
to Nail the Sale

Duration Fees

**February 11 - 13** 2 \$930

July 16 - 17 2 \$930

**November 16 - 17** 2 \$930



# COURSES



## SMART MANAGEMENT TRAINING & CONSULTANCY TRAINING CALENDAR 2026

### Sales and Marketing Mastery Courses



#### Prospecting for Leads Like a Pro

	Duration	Fees
<b>February 26 - 27</b>	<b>2</b>	<b>\$930</b>
<b>May 14 - 15</b>	<b>2</b>	<b>\$930</b>
<b>October 1 - 2</b>	<b>2</b>	<b>\$930</b>

#### Telemarketing – Using the Telephone as a Sales Tool

	Duration	Fees
<b>March 12 - 13</b>	<b>2</b>	<b>\$930</b>
<b>August 6 - 7</b>	<b>2</b>	<b>\$930</b>
<b>October 8 - 9</b>	<b>2</b>	<b>\$930</b>

#### Networking for Success

	Duration	Fees
<b>March 19 - 21</b>	<b>2</b>	<b>\$930</b>
<b>June 11 - 12</b>	<b>2</b>	<b>\$930</b>
<b>December 17 - 18</b>	<b>2</b>	<b>\$930</b>





## SMART MANAGEMENT TRAINING & CONSULTANCY TRAINING CALENDAR 2026

Mastering Key Account Management  
Unlocking the Potential of Your Top Accounts

	Duration	Fees
February 18 - 20	3	\$1,395
April 20 - 22	3	\$1,395
June 24 - 26	3	\$1,395
August 17 - 19	3	\$1,395
November 23 - 25	3	\$1,395

Advanced Skills for  
Top Sales Professionals

	Duration	Fees
March 10 - 12	3	\$1,395
September 21 - 23	3	\$1,395
November 22 - 24	3	\$1,395

# COURSES

## Sales and Marketing Mastery Courses

"Negotiation course taught me how to turn into a win-win situation. The tools and tips I gained are now my go-to in every deal. Highly recommended "

**Linda R.,**

**Business Development  
Manager**



Brand Management Skills  
Creating and Managing Your Corporate Brand

	Duration	Fees
April 14 - 15	2	\$930
September 28 - 29	2	\$930
December 14 - 15	2	\$930



# COURSES

## Sales and Marketing Mastery Courses



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Sales Team Management: Unleashing  
the Power of Your Sales Team

	Duration	Fees
<b>March 4 - 6</b>	<b>3</b>	<b>\$1,395</b>
<b>July 23 - 25</b>	<b>3</b>	<b>\$1,395</b>
<b>December 8 - 10</b>	<b>3</b>	<b>\$1,395</b>

Retail Selling Success  
Rise to the Top of the Sales Game

	Duration	Fees
<b>January 5 - 6</b>	<b>2</b>	<b>\$930</b>
<b>April 9 - 10</b>	<b>2</b>	<b>\$930</b>
<b>August 17 - 18</b>	<b>2</b>	<b>\$930</b>
<b>December 14 - 15</b>	<b>2</b>	<b>\$930</b>

Effective Upselling and Cross-Selling  
Techniques for Business Growth

	Duration	Fees
<b>February 19 - 20</b>	<b>2</b>	<b>\$930</b>
<b>August 19 - 20</b>	<b>2</b>	<b>\$930</b>
<b>November 16 - 17</b>	<b>2</b>	<b>\$930</b>





SMART MANAGEMENT  
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## TRAINING CALENDAR 2026

### Conquering Your Fear of Speaking in Public

	Duration	Fees
January 5 - 6	2	\$930
March 5 - 6	2	\$930
June 8 - 9	2	\$930
September 7 - 8	2	\$930

### Public Speaking Speaking Under Pressure

	Duration	Fees
February 19 - 20	2	\$930
May 7 - 8	2	\$930
October 8 - 9	2	\$930
December 17 - 18	2	\$930

# COURSES

## Presentation and Public Speaking Courses

"The practice sessions were great, and I now know how to speak clearly and confidently. I'll use these skills in my next meeting "

**Samir A.,  
Sales Manager**



### Mastering Powerful Presentations Presentation Survival School

	Duration	Fees
March 9 - 11	3	\$1,395
August 10 - 12	3	\$1,395
November 23 - 25	3	\$1,395





SMART MANAGEMENT  
TRAINING & CONSULTANCY

## TRAINING CALENDAR 2026

Customer Service and Telephone Techniques  
Critical Elements of Customer Service

Duration Fees

**January 5 - 6** 2 **\$930**

**June 8 - 9** 2 **\$930**

**September 14 - 15** 2 **\$930**

**November 16 - 17** 2 **\$930**

Telephone Handling  
Skills

Duration Fees

**February 5** 1 **\$465**

**June 4** 1 **\$465**

**September 10** 1 **\$465**

**November 5** 1 **\$465**

Conference and Event Management  
From Start to Finish

Duration Fees

**March 23 - 24** 2 **\$930**

**August 10 - 11** 2 **\$930**

**December 14 - 15** 2 **\$930**

# COURSES

## The Art of Customer Service Courses

"This course helped me understand how to  
connect better with customers. I'll start using  
these tips right away "

**Amira H.,**  
**Customer Support**  
**Representative**





# COURSES

## The Art of Customer Service Courses



### SMART MANAGEMENT TRAINING & CONSULTANCY TRAINING CALENDAR 2026

#### Business Ethics for the Office



	Duration	Fees
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<b>April 9 - 10</b>	<b>2</b>	<b>\$930</b>
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<b>August 6 - 7</b>	<b>2</b>	<b>\$930</b>
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<b>October 8 - 9</b>	<b>2</b>	<b>\$930</b>
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#### Customer Care for Customers with Special Needs: Going the Extra Mile

	Duration	Fees
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<b>February 2 - 3</b>	<b>2</b>	<b>\$930</b>
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<b>May 7 - 8</b>	<b>2</b>	<b>\$930</b>
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<b>July 13 - 14</b>	<b>2</b>	<b>\$930</b>
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<b>September 7 - 8</b>	<b>2</b>	<b>\$930</b>
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<b>November 19 - 20</b>	<b>2</b>	<b>\$930</b>
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#### Business Etiquette Gaining That Extra Edge

	Duration	Fees
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<b>May 11 - 12</b>	<b>2</b>	<b>\$930</b>
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<b>September 7 - 8</b>	<b>2</b>	<b>\$930</b>
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<b>December 14 - 15</b>	<b>2</b>	<b>\$930</b>
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# COURSES

## The Art of Customer Service Courses



### SMART MANAGEMENT TRAINING & CONSULTANCY TRAINING CALENDAR 2026



Call Center Training: Sales and Customer Service Training for Call Center Agents

	Duration	Fees
<b>March 9 - 11</b>	<b>3</b>	<b>\$1,395</b>
<b>May 6 - 8</b>	<b>3</b>	<b>\$1,395</b>
<b>October 7 - 9</b>	<b>3</b>	<b>\$1,395</b>

CRM: An Introduction to Customer Relationship Management

	Duration	Fees
<b>February 19 - 20</b>	<b>2</b>	<b>\$930</b>
<b>May 4 - 5</b>	<b>2</b>	<b>\$930</b>
<b>September 8 - 9</b>	<b>2</b>	<b>\$930</b>
<b>December 7 - 8</b>	<b>2</b>	<b>\$930</b>

Customer Service-Focused Manager Managing Customer Service

	Duration	Fees
<b>April 13 - 14</b>	<b>2</b>	<b>\$930</b>
<b>August 10 - 11</b>	<b>2</b>	<b>\$930</b>
<b>October 6 - 8</b>	<b>2</b>	<b>\$930</b>





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**TRAINING  
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**Disability Awareness  
Working with People with Disabilities**

	Duration	Fees
<b>January 19 - 20</b>	<b>2</b>	<b>\$930</b>
<b>June 28 - 29</b>	<b>2</b>	<b>\$930</b>
<b>November 14 - 15</b>	<b>2</b>	<b>\$930</b>

**Diversity Training  
Celebrating Diversity in the Workplace**

	Duration	Fees
<b>January 26</b>	<b>1</b>	<b>\$465</b>
<b>March 5</b>	<b>1</b>	<b>\$465</b>
<b>September 3</b>	<b>1</b>	<b>\$465</b>
<b>December 3</b>	<b>1</b>	<b>\$465</b>

# COURSES

## The Art of Customer Service Courses

"The course taught me how to go beyond solving problems and focus on creating loyal customers "

**Sophia R.,  
Account Manager**



**Strategies for Managing Customer Complaints  
From Complaints to Satisfaction**

	Duration	Fees
<b>February 9</b>	<b>1</b>	<b>\$465</b>
<b>June 3</b>	<b>1</b>	<b>\$465</b>
<b>December 3</b>	<b>1</b>	<b>\$465</b>





## SMART MANAGEMENT TRAINING & CONSULTANCY TRAINING CALENDAR 2026

### Human Resources Management

Duration Fees

**February 9 - 13** 5 **\$2,325**

**April 6 - 10** 5 **\$2,325**

**July 13 - 17** 5 **\$2,325**

**November 9 - 13** 5 **\$2,325**

### Hiring for Success Behavioral Interviewing Techniques

Duration Fees

**March 5 - 6** 2 **\$930**

**May 7 - 8** 2 **\$930**

**September 10 - 11** 2 **\$930**

### The Practical Trainer Train The Trainer

Duration Fees

**April 15 - 17** 3 **\$1,395**

**August 5 - 7** 3 **\$1,395**

**December 9 - 10** 3 **\$1,395**

# COURSES

## Human Resources Courses

"I always found appraisals stressful, but this course taught me how to give constructive feedback and motivate employees. I feel much more confident about my next appraisal meeting"

**John T.,**

**HR Manager**







SMART MANAGEMENT  
TRAINING & CONSULTANCY

## TRAINING CALENDAR 2026

Advanced Skills for  
the Practical Trainer

	Duration	Fees
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May 10 - 12	3	\$1,395
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September 14 - 16	3	\$1,395
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November 9 - 11	3	\$1,395
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Developing a Training Needs Analysis  
Uncovering the Hidden Needs

	Duration	Fees
--	----------	------

January 19 - 20	2	\$930
-----------------	---	-------

June 11 - 12	2	\$930
--------------	---	-------

October 8 - 9	2	\$930
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December 17 - 18	2	\$930
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Developing Key Performance Indicators  
KPI Demystified

	Duration	Fees
--	----------	------

February 2 - 3	2	\$930
----------------	---	-------

May 14 - 15	2	\$930
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September 3 - 4	2	\$930
-----------------	---	-------

December 11 - 12	2	\$930
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# COURSES

## Human Resources Courses







SMART MANAGEMENT  
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## TRAINING CALENDAR 2026

Writing Effective Policies & Procedures  
From Confusion to Clarity

	Duration	Fees
--	----------	------

March 5 - 6	2	\$930
-------------	---	-------

May 11 - 12	2	\$930
-------------	---	-------

October 5 - 6	2	\$930
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Negotiation Skills for Recruiters  
From Counteroffer to Close

	Duration	Fees
--	----------	------

April 8 - 10	3	\$1,395
--------------	---	---------

September 7 - 9	3	\$1,395
-----------------	---	---------

November 4 - 6	3	\$1,395
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Onboarding: The Essential Rules for  
a Successful Onboarding Program

	Duration	Fees
--	----------	------

May 4 - 5	2	\$930
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August 3 - 4	2	\$930
--------------	---	-------

October 8 - 9	2	\$930
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# COURSES

## Human Resources Courses







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# COURSES

## Human Resources Courses

"This course gave me the tools I need to  
build a better work environment for  
everyone"

**Ahmed K.,  
HR Specialist**



Workplace Violence: How to  
Manage Anger and Violence in the Workplace

	Duration	Fees
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February 16 - 18	3	\$1,395
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July 6 - 8	3	\$1,395
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November 2 - 4	3	\$1,395
----------------	---	---------

Orientation Handbook: Getting Employees  
Off to a Good Start

	Duration	Fees
--	----------	------

March 2 - 3	2	\$930
-------------	---	-------

August 6 - 7	2	\$930
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November 19 - 20	2	\$930
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# COURSES

## Human Resources Courses



### Employee Dispute Resolution Mediation through Peer Review

	Duration	Fees
<b>February 9</b>	<b>1</b>	<b>\$465</b>
<b>May 18</b>	<b>1</b>	<b>\$465</b>
<b>October 15</b>	<b>1</b>	<b>\$465</b>
<b>December 11</b>	<b>1</b>	<b>\$465</b>

### Employee Compensation and Benefits The Ultimate Compensation and Benefits Blueprint

	Duration	Fees
<b>April 13 - 15</b>	<b>3</b>	<b>\$1,395</b>
<b>August 26 - 27</b>	<b>3</b>	<b>\$1,395</b>
<b>October 12 - 14</b>	<b>3</b>	<b>\$1,395</b>





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## TRAINING CALENDAR 2026

### Purchasing and Procurement Basics

Duration Fees

**February 16 - 17** 2 **\$930**

**May 4 - 5** 2 **\$930**

**September 10 - 11** 2 **\$930**

**November 12 - 13** 2 **\$930**

### Negotiation Skills for Procurement Professionals Achieving Win-Win Outcomes

Duration Fees

**January 12 - 14** 3 **\$1,395**

**May 18 - 20** 3 **\$1,395**

**September 21 - 23** 3 **\$1,395**

**December 14 - 16** 3 **\$1,395**

# COURSES

## Procurement and Supply Chain Management Courses

"I'm happy I attended this course. The  
trainer explained the basics clearly  
and made it easy to understand.  
I recommend it for beginners"

**Ali R.,**  
**Procurement Assistant**



### Logistics and Supply Chain Management

Duration Fees

**April 13 - 14** 2 **\$930**

**August 10 - 11** 2 **\$930**

**December 17 - 18** 2 **\$930**





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# COURSES

## Effective Administration Courses

"This course was really helpful. I learned how to organize my day and prioritize my tasks"

**Ahmed K.,  
Admin Assistant**



Office Management and Administration Skills  
The Keys to a Smooth-Running Office

Secretarial Skills for Office Professionals  
From Ordinary to Outstanding

Duration Fees

February 16 - 19 4 \$1,860

June 21 -23 4 \$1,860

September 14 - 17 4 \$1,860

November 2 - 5 1 \$1,860

Duration Fees

January 5 - 6 2 \$930

March 16 - 17 2 \$930

May 17 - 18 2 \$930





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# COURSES

## Effective Administration Courses



Skills for Successful Executive and Personal  
Assistants: Become the Ultimate Right-Hand

Skills for the Administrative Assistant  
Ace Your Admin Role

	Duration	Fees
January 19 - 20	2	\$930
May 11 - 12	2	\$930
July 21 - 22	2	\$930
September 12 - 13	2	\$930
December 14 - 15	2	\$930

	Duration	Fees
April 9 - 10	2	\$930
August 6 - 7	2	\$930
October 8 - 9	2	\$930
December 14 - 15	2	\$930



# COURSES

## Business and Professional Writing Skills Courses

"I'm happy I took this course! The trainer was very helpful and showed us how to write clear and professional emails"

**Nadia A.,**  
Sales Coordinator



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Mastering Business Writing Skills Techniques  
for Persuasive and Professional Writing

Duration Fees

**February 16 - 17** 2 \$930

April 20 - 21 2 \$930

**September 7 - 8** 2 \$930

December 7 - 8 2 \$930

Advanced Business Writing for Professionals  
Beyond the Basics

Duration Fees

**March 16 - 17** 2 \$930

May 18 - 19 2 \$930

**July 9 - 10** 2 \$930

October 12 - 13 2 \$930

The Ultimate Report Writing Course  
From Clumsy to Confident

Duration Fees

**April 17 - 18** 2 \$930

June 8 - 9 2 \$930

**October 8 - 9** 2 \$930

December 7 - 8 2 \$930





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# COURSES

## Business and Professional Writing Skills Courses



Effective Proposal Writing Skills  
Write to Win and Step Up Your Proposal Game

	Duration	Fees
<b>February 2 - 3</b>	<b>2</b>	<b>\$930</b>
June 5 - 6	2	\$930
<b>October 5 - 6</b>	<b>2</b>	<b>\$930</b>
December 7 - 8	2	\$930

Mastering Technical Business Writing Skills  
Tech Talk

	Duration	Fees
<b>January 21 - 23</b>	<b>3</b>	<b>\$1,395</b>
July 14 - 16	3	\$1,395
<b>November 10 - 12</b>	<b>3</b>	<b>\$1,395</b>





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**TRAINING  
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**Financial Fundamentals for Non-Financial  
People: The ABCs of Finance**

	Duration	Fees
<b>January 20 - 22</b>	<b>3</b>	<b>\$1,395</b>
<b>April 20 - 22</b>	<b>3</b>	<b>\$1,395</b>
<b>September 30 - 2 Oct</b>	<b>3</b>	<b>\$1,395</b>
<b>December 21 - 23</b>	<b>3</b>	<b>\$1,395</b>

**Complex Money Laundering  
Schemes workshop**

	Duration	Fees
<b>January 5 - 8</b>	<b>4</b>	<b>\$3,000</b>
<b>April 7 - 10</b>	<b>4</b>	<b>\$3,000</b>
<b>August 10 - 13</b>	<b>4</b>	<b>\$3,000</b>
<b>December 8 - 11</b>	<b>4</b>	<b>\$3,000</b>

# COURSES

## Essential Finance & Accounting Skills Courses

"The trainer explained financial terms in simple language, which made it easy for me to understand, I recommend it to anyone who wants to learn the basics of finance"

**Manal A.,  
Office Manager**



**Essential Accounting Skills for Managers  
Accounting Skills for Business Success**

	Duration	Fees
<b>March 18 - 19</b>	<b>2</b>	<b>\$930</b>
<b>July 1 - 2</b>	<b>2</b>	<b>\$930</b>
<b>October 19 - 20</b>	<b>2</b>	<b>\$930</b>





SMART MANAGEMENT  
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## TRAINING CALENDAR 2026

### Counter-Terrorism Financing (CTF)



	Duration	Fees
February 3 - 5	3	\$2,700
June 10 - 12	3	\$2,700
September 16 - 18	3	\$2,700
November 23 - 25	3	\$2,700

### Financial Accounting and Reporting

	Duration	Fees
March 9 - 13	5	\$3,500
May 28 - 29	5	\$3,500
November 2 - 6	5	\$3,500
December 21 - 25	5	\$3,500

# COURSES

## Essential Finance & Accounting Skills Courses

### Effective Budgeting and Cost Control For Managers in Today's Business World

	Duration	Fees
February 2 - 4	3	\$2,000
June 1 - 3	3	\$2,000
October 20 - 22	3	\$2,000





SMART MANAGEMENT  
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## TRAINING CALENDAR 2026

### UAE Corporate Tax

	Duration	Fees
<b>January 20 - 22</b>	<b>3</b>	<b>\$2,300</b>
<b>April 22 - 24</b>	<b>3</b>	<b>\$2,300</b>
<b>October 20 - 22</b>	<b>3</b>	<b>\$2,300</b>
<b>December 21 - 23</b>	<b>3</b>	<b>\$2,300</b>

### Corporate Governance: Principles, Policies and Best Practices

	Duration	Fees
<b>March 19 - 21</b>	<b>5</b>	<b>\$3,500</b>
<b>July 6 - 10</b>	<b>5</b>	<b>\$3,500</b>
<b>October 19 - 23</b>	<b>5</b>	<b>\$3,500</b>
<b>December 21 - 25</b>	<b>5</b>	<b>\$3,500</b>

# COURSES

## Essential Finance & Accounting Skills Courses



### Accounts Payable: Accounting and Management Best Practices

	Duration	Fees
<b>February 4 - 6</b>	<b>3</b>	<b>\$2,000</b>
<b>July 8 - 10</b>	<b>3</b>	<b>\$2,000</b>
<b>November 9 - 11</b>	<b>3</b>	<b>\$2,000</b>





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TRAINING & CONSULTANCY

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CALENDAR  
2026

Money Laundering  
Investigations

	Duration	Fees
--	----------	------

February 16 - 18	3	\$2,000
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July 8 - 10	3	\$2,000
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November 16 - 18	3	\$2,000
------------------	---	---------

Fraud  
Prevention

	Duration	Fees
--	----------	------

January 14 - 16	3	\$2,200
-----------------	---	---------

May 12 - 14	3	\$2,200
-------------	---	---------

September 9 - 11	3	\$2,200
------------------	---	---------

November 23 - 25	3	\$2,200
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# COURSES

## Essential Finance & Accounting Skills Courses

"This course was very helpful! The trainer gave us practical tips on how to manage budgets effectively"

Ahmed K.,  
Team Leader



Governance, Risk  
and Compliance

	Duration	Fees
--	----------	------

February 9 - 13	5	\$3,500
-----------------	---	---------

June 1 - 5	5	\$3,500
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August 10 - 14	5	\$3,500
----------------	---	---------

November 9 - 13	5	\$3,500
-----------------	---	---------



# COURSES

## Essential Finance & Accounting Skills Courses



SMART MANAGEMENT  
TRAINING & CONSULTANCY

TRAINING  
CALENDAR  
2026



### Sanctions Compliance

	Duration	Fees
March 23 - 25	3	\$2,200
May 13 - 15	3	\$2,200
September 9 - 11	3	\$2,200
December 7 - 9	3	\$2,200

### Anti-Money Laundering In UAE

	Duration	Fees
February 23 - 25	3	\$2,000
July 8 - 10	3	\$2,000
November 23 - 25	3	\$2,000





## SMART MANAGEMENT TRAINING & CONSULTANCY TRAINING CALENDAR 2026

### Energy Transition and Innovation

	Duration	Fees
<b>January 5 - 9</b>	<b>5</b>	<b>\$4,750</b>
<b>June 8 - 12</b>	<b>5</b>	<b>\$4,750</b>
<b>August 31 - 4 Sept</b>	<b>5</b>	<b>\$4,750</b>
<b>December 7 - 11</b>	<b>5</b>	<b>\$4,750</b>

### Renewable Energy and Sustainability

	Duration	Fees
<b>February 2 - 6</b>	<b>5</b>	<b>\$4,250</b>
<b>August 31 - 4 Sept</b>	<b>5</b>	<b>\$4,250</b>
<b>December 7 - 11</b>	<b>5</b>	<b>\$4,250</b>

# COURSES

## Renewable Energy Courses

"Leading a sales team requires a special set of skills, and this course delivered. The actionable advice on coaching and motivating sales staff has directly resulted in better performance and higher sales figures"

**Ahmed Z.,  
Sales Manager**



### Clean Energy Opportunities & Risk Analysis

	Duration	Fees
<b>March 2 - 6</b>	<b>5</b>	<b>\$4,750</b>
<b>October 5 - 9</b>	<b>5</b>	<b>\$4,750</b>



# COURSES

## Renewable Energy Courses



SMART MANAGEMENT  
TRAINING & CONSULTANCY

TRAINING  
CALENDAR  
2026



### Energy and Climate Change

	Duration	Fees
January 5 - 9	5	\$4,750
June 8 - 12	5	\$4,750
September 7 - 11	5	\$4,750

### Impact of Renewable Energy Sources

	Duration	Fees
March 9 - 13	5	\$4,750
October 5 - 9	5	\$4,750



# COURSES

## Renewable Energy Courses



SMART MANAGEMENT  
TRAINING & CONSULTANCY

TRAINING  
CALENDAR  
2026



### Renewable Energy Essentials

	Duration	Fees
<b>April 30</b>	<b>1</b>	<b>\$1,395</b>
<b>August 13</b>	<b>1</b>	<b>\$1,395</b>
<b>October 20</b>	<b>1</b>	<b>\$1,395</b>
<b>November 19</b>	<b>1</b>	<b>\$1,395</b>

### Sustainability and Energy Management

	Duration	Fees
<b>May 6 - 8</b>	<b>3</b>	<b>\$2,150</b>
<b>November 11 - 13</b>	<b>3</b>	<b>\$2,150</b>





SMART MANAGEMENT  
TRAINING & CONSULTANCY

## TRAINING CALENDAR 2026

Internal Auditor Course on  
ISO 9001:2015 - CERTIFIED

	Duration	Fees
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January 27 - 29	3	\$2,600
-----------------	---	---------

April 20 - 22	3	\$2,600
---------------	---	---------

July 13 - 15	3	\$2,600
--------------	---	---------

October 12 - 14	3	\$2,600
-----------------	---	---------

IMS Internal Auditors Course  
on QHSE - CERTIFIED

	Duration	Fees
--	----------	------

February 9 - 11	3	\$2,600
-----------------	---	---------

April 21 - 23	3	\$2,600
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August 26 - 27	3	\$2,600
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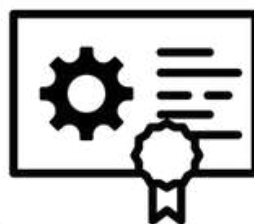
November 2 - 4	3	\$2,600
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# COURSES

## Management Systems Certified Courses

"The trainer made it engaging, and I left with practical steps to enhance our quality processes.  
A fantastic experience"

**Rania M.,**  
Operations Manager



ISO 31000 - Risk Management  
- CERTIFIED

	Duration	Fees
--	----------	------

March 16 - 18	3	\$2,600
---------------	---	---------

July 14 - 16	3	\$2,600
--------------	---	---------

September 21 - 23	3	\$2,600
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December 7 - 9	3	\$2,600
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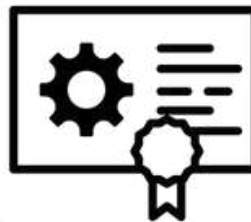


SMART MANAGEMENT  
TRAINING & CONSULTANCY

TRAINING  
CALENDAR  
2026

# COURSES

## Management Systems Certified Courses



ISO 9001:2015 Awareness  
Course - CERTIFIED

ISO 14001:2015 Awareness  
Course - CERTIFIED

Duration Fees

February 12 - 13 2 \$2,000

May 31 - 1 June 2 \$2,000

August 26 - 28 2 \$2,000

November 5 - 6 2 \$2,000

Duration Fees

March 18 - 19 2 \$2,000

September 24 - 25 2 \$2,000

December 14 - 15 2 \$2,000



# COURSES

## Oil & Gas Courses

"This was a great investment for our company. My team now has a better understanding of their roles and responsibilities, and I've seen improvements in their productivity"

**Omar K.,**  
Operations Manager



### SMART MANAGEMENT TRAINING & CONSULTANCY TRAINING CALENDAR 2026

#### Production Petroleum Engineering

	Duration	Fees
<b>February 2 - 6</b>	<b>5</b>	<b>\$4,950</b>
<b>April 20 - 24</b>	<b>5</b>	<b>\$4,950</b>
<b>June 8 - 12</b>	<b>5</b>	<b>\$4,950</b>
<b>August 17 - 21</b>	<b>5</b>	<b>\$4,950</b>
<b>December 14 - 18</b>	<b>5</b>	<b>\$4,950</b>

#### Functional Safety Process Hazard and Risk Analysis

	Duration	Fees
<b>January 13 - 15</b>	<b>3</b>	<b>\$2,750</b>
<b>March 11 - 13</b>	<b>3</b>	<b>\$2,750</b>
<b>June 8 - 10</b>	<b>3</b>	<b>\$2,750</b>
<b>September 14 - 16</b>	<b>3</b>	<b>\$2,750</b>
<b>November 2 - 4</b>	<b>3</b>	<b>\$2,750</b>

#### Drilling and Workover Ops

	Duration	Fees
<b>February 9 - 12</b>	<b>4</b>	<b>\$3,500</b>
<b>April 20 - 23</b>	<b>4</b>	<b>\$3,500</b>
<b>June 8 - 11</b>	<b>4</b>	<b>\$3,500</b>
<b>September 15 - 18</b>	<b>4</b>	<b>\$3,500</b>
<b>November 3 - 6</b>	<b>4</b>	<b>\$2,750</b>



# COURSES

## Oil & Gas Courses



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TRAINING  
CALENDAR  
2026

### Process Safety Management

Duration Fees

**January 19 - 22** 4 \$3,500

**March 16 - 19** 4 \$3,500

**May 5 - 8** 4 \$3,500

**September 15 - 18** 4 \$3,500

**December 21 - 24** 4 \$2,750



### Reservoir Simulation Fundamentals for Non-Specialists

Duration Fees

**February 16 - 20** 5 \$4,950

**March 23 - 27** 5 \$4,950

**November 9 - 13** 5 \$4,950

### Advanced Process Risk Assessment & Risk Management

Duration Fees

**March 16 - 19** 5 \$4,950

**November 9 - 13** 5 \$4,950



# COURSES

## Oil & Gas Courses



### SMART MANAGEMENT TRAINING & CONSULTANCY TRAINING CALENDAR 2026

#### CCPS Risk-Based Process Safety (RBPS)



	Duration	Fees
<b>March 23 - 27</b>	<b>5</b>	<b>\$3,500</b>
<b>April 20 - 24</b>	<b>5</b>	<b>\$3,500</b>
<b>August 17 - 21</b>	<b>5</b>	<b>\$3,500</b>
<b>December 21 - 25</b>	<b>5</b>	<b>\$3,500</b>

#### Oil & Gas Technical Competence for Non-Technical Professionals

	Duration	Fees
<b>March 23 - 27</b>	<b>5</b>	<b>\$4,950</b>
<b>September 21 - 25</b>	<b>5</b>	<b>\$4,950</b>

#### Gas Processing

	Duration	Fees
<b>March 23 - 27</b>	<b>5</b>	<b>\$4,950</b>
<b>September 21 - 25</b>	<b>5</b>	<b>\$4,950</b>



# COURSES

## Oil & Gas Courses

"The employees I sent for training returned with a noticeable boost in their confidence and performance. Highly recommended"

**Abrar Alsawi,**  
HR Manager



**SMART MANAGEMENT**  
TRAINING & CONSULTANCY

TRAINING  
CALENDAR  
2026

Oil & Gas  
Operational Safety

Duration Fees

**May 11 - 15** 5 \$4,950

**October 12 - 16** 5 \$4,950

**November 9 - 13** 5 \$4,950

Process Plant Start-up  
and Commissioning

Duration Fees

**May 18 - 22** 5 \$4,950

**October 12 - 16** 5 \$4,950

**November 16 - 20** 5 \$4,950

Process Plant Start-up,  
Commissioning and Troubleshooting

Duration Fees

**May 4 - 15** 10 \$9,500

**November 16 - 27** 10 \$9,500





SMART MANAGEMENT  
TRAINING & CONSULTANCY

## TRAINING CALENDAR 2026

### Process Troubleshooting and Problem Solving

	Duration	Fees
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<b>March 23 - 27</b>	<b>5</b>	<b>\$4,950</b>
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<b>June 22 - 26</b>	<b>5</b>	<b>\$4,950</b>
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<b>December 21 - 25</b>	<b>5</b>	<b>\$4,950</b>
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### Introduction to the Oil & Gas Industry

	Duration	Fees
--	----------	------

<b>May 11 - 15</b>	<b>5</b>	<b>\$4,950</b>
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<b>October 12 - 16</b>	<b>5</b>	<b>\$4,950</b>
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# COURSES

## Oil & Gas Courses



### Integrated Reservoir Analysis Concepts, Methodology & Importance

	Duration	Fees
--	----------	------

<b>May 11 - 15</b>	<b>5</b>	<b>\$4,950</b>
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<b>December 21 - 25</b>	<b>5</b>	<b>\$4,950</b>
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SMART MANAGEMENT  
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## TRAINING CALENDAR 2026

Petroleum Economics, Risk, and  
Decision Analysis

Duration Fees

**February 23 - 27**      **5**      **\$4,950**

**April 20 - 24**      **5**      **\$4,950**

**September 7 - 11**      **5**      **\$4,950**

Reservoir Management  
and Monitoring

Duration Fees

**March 23 - 26**      **4**      **\$3,500**

**March 31 - 3 April**      **4**      **\$3,500**

**June 22 - 26**      **4**      **\$3,500**

**November 23 - 26**      **4**      **\$3,500**

# COURSES

## Oil & Gas Courses



SIMOPS: Simultaneous Operations System  
for the Oil & Gas Industry

Duration Fees

**May 18 - 22**      **5**      **\$4,950**

**June 22 - 26**      **5**      **\$4,950**

**October 19 - 23**      **5**      **\$4,950**





SMART MANAGEMENT  
TRAINING & CONSULTANCY

## TRAINING CALENDAR 2026

Technical Report Writing in the  
Maritime & Offshore Industry

Duration Fees

**April 6 - 10** 5 **\$4,950**

**August 31 - Sept 4** 5 **\$4,950**

**November 23 - 27** 5 **\$4,950**

Oil Movement, Storage  
and Troubleshooting

Duration Fees

**January 19 - 23** 5 **\$4,950**

**May 18 - 22** 5 **\$4,950**

**September 14 - 18** 5 **\$4,950**

**October 19 - 23** 5 **\$4,950**

Techlog Formation  
Evaluation

Duration Fees

**April 13 - 17** 5 **\$4,950**

**July 13 - 17** 5 **\$4,950**

**September 7 - 11** 5 **\$4,950**

# COURSES

## Oil & Gas Courses

"The course was exactly what I needed. It was clear and to the point, with lots of practical tips. I'd definitely recommend SMART Training"

**Fadi Ahmed**







SMART MANAGEMENT  
TRAINING & CONSULTANCY

TRAINING  
CALENDAR  
2026

# COURSES

## Oil & Gas Courses



Flares and Relief Systems: Efficient  
Design, Safe Operation & Maintenance

Auditing in the Oil  
& Gas Industry

Duration Fees

**January 19 - 23** 5 \$4,950

March 2 - 6 5 \$4,950

**June 22 - 26** 5 \$4,950

July 13 - 17 5 \$4,950

**October 26 - 30** 5 \$4,950

Duration Fees

**February 24 - 27** 4 \$3,500

March 9 - 12 4 \$3,500

**August 31 - Sept 4** 4 \$3,500

October 27 - 30 4 \$3,500





SMART MANAGEMENT  
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TRAINING  
CALENDAR  
2026

# COURSES

## Oil & Gas Courses



### Petroleum Engineering for Non-Specialists

	Duration	Fees
<b>February 23 - 27</b>	<b>5</b>	<b>\$4,950</b>
June 22 - 26	5	\$4,950
<b>September 14 - 18</b>	<b>5</b>	<b>\$4,950</b>
December 7 - 11	5	\$4,950

### Process Engineering for Non-process Engineering Professionals

	Duration	Fees
<b>April 20 - 24</b>	<b>5</b>	<b>\$4,950</b>
June 22 - 26	5	\$4,950
<b>November 23 - 27</b>	<b>5</b>	<b>\$4,950</b>



# COURSES

## Microsoft® Office Courses

"After this training, my staff is more comfortable working with Excel and PowerPoint. SMART Training did a fantastic job"

**Abdulla Marwan,**  
HR Manager



**SMART MANAGEMENT  
TRAINING & CONSULTANCY**  
TRAINING  
CALENDAR  
2026

MS Office  
Word

	Duration	Fees
--	----------	------

<b>October 24 - 26</b>	<b>3</b>	<b>\$2,350</b>
------------------------	----------	----------------

MS Office  
PowerPoint

	Duration	Fees
--	----------	------

<b>October 29 - 30</b>	<b>2</b>	<b>\$2,350</b>
------------------------	----------	----------------

MS Office  
Excel

	Duration	Fees
--	----------	------

<b>November 12 - 14</b>	<b>3</b>	<b>\$2,350</b>
-------------------------	----------	----------------

MS Office  
365

	Duration	Fees
--	----------	------

<b>October 15 - 16</b>	<b>2</b>	<b>\$2,350</b>
------------------------	----------	----------------

Microsoft Project  
Professional

	Duration	Fees
--	----------	------

<b>October 14 - 15</b>	<b>2</b>	<b>\$2,350</b>
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# COURSES

## Microsoft® Office Courses

### TRAINING CALENDAR 2026



#### MS Office Outlook

	Duration	Fees
--	----------	------

October 24 - 26	3	\$2,350
-----------------	---	---------

#### MS Office Publisher

	Duration	Fees
--	----------	------

October 17 - 19	3	\$2,350
-----------------	---	---------

#### MS Office Power BI

	Duration	Fees
--	----------	------

October 14 - 17	4	\$2,350
-----------------	---	---------

#### Microsoft Teams

	Duration	Fees
--	----------	------

October 29 - 30	2	\$2,350
-----------------	---	---------

#### MS Office Access

	Duration	Fees
--	----------	------

October 25 - 27	3	\$2,350
-----------------	---	---------



# Contact US



Looking for tailored training solutions? Have questions about our programs?

**Reach out to us**  
we'd love to hear from you



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